

Pay: \$27.00 - \$30.00 per hour

Job description:

TOWN OF DUNN - 4156 COUNTY ROAD B, McFARLAND, WI 53558 Phone: (608) 838-1081

Website: www.townofdunnwi.gov

FULL-TIME POSITION IN PUBLIC WORKS

JOB TITLE: Public Works Crew

POSITION: This full-time 40 hour/week position is an important part of the Public Works team. A Commercial Drivers License (CDL) or the ability to obtain a CDL within 90 days of employment is required.

The Town of Dunn is a beautiful community nationally recognized for its rural character and rural preservation achievements. The Public Works Crew is key to the operations of the town and performs many essential functions to keep roads safe and to maintain public lands and buildings.

BENEFITS: The Town of Dunn offers a contribution toward the cost of health and dental insurance premiums equal to 88% of the average cost of the plans offered, 3 weeks annual paid vacation, 9 paid holidays, sick time, State of Wisconsin WRS pension benefit, State of Wisconsin short and long-term disability insurance, State of Wisconsin Deferred compensation plan, flexible spending account, and competitive wages.

DUTIES: The Public Works Crew performs a variety of duties including:

- Maintenance of streets, culverts, bridges and water ways and storm sewers as directed.
- Maintains CDL License in good standing and operates equipment including trucks, plows, and apparatus, backhoe, mowers, leaf vacuum, tractor and grader in performing a variety of tasks.
- Performs light mechanical work and routine maintenance on departmental equipment as directed.
- Operates and maintains the Dunn Transfer/Recycling Center.
- Performs collection and disposal of refuse or recyclable goods as required.
- Perform emergency and maintenance work operations such as: snow and ice removal, street sanding, street cleaning, leaf pick up, weed control, burning, grading, brush and tree trimming or removal, sand bagging, flood control, street

signs, and roadside mowing. Emergency work such as snow plowing requires reporting to work at the Town within approximately 30 minutes of receiving a call, including during late night, weekend, or holiday periods and without being under the influence of any intoxicant.

- Assists maintenance of town property, parks, grounds, buildings and facilities.
- Proper and safe operation and care of machines and equipment.

TRAINING/EXPERIENCE REQUIRED: High school diploma or equivalent with one to two years heavy equipment operating experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Commercial driver's license required.

PROFICIENCIES AND SKILLS REQUIRED:

- Ability to operate a variety of heavy equipment and repair equipment and motor vehicles.
- Ability to push, pull, lift, and carry objects weighing up to 90 pounds, including shovels and jackhammers.
- Ability to operate a variety of mechanics and carpentry tools and equipment, including power tools.
- Proficiency with email, text, basic computer applications, cell phone, copier/scanner, camera, calculator, and proficiency with communications and sending and receiving attachments, etc.
- Proficiency in keeping records for maintenance, activities and communications.

ENVIRONMENTAL ADAPTABILITY: Ability to work effectively in both an office environment and outdoors under exposure to variations in temperature, precipitation, and frequent exposure to machinery and vibration.

Note: This position is subject to a pre-employment drug test and random testing in compliance with the Town of Dunn Drug and Alcohol Testing Policy, and the Federal Department of Transportation and Highway

Administration's drug and alcohol testing regulations contained in Title 49 CFR.

TO APPLY: Applications and information are available at the Town Hall and at www.townofdunnwi.gov

Starting wage for this position begins at \$27.00-30.00/hour and may increase depending on experience and qualifications. Posting will remain active until the position is filled.
Background check required.

Submit by mail, email, or deliver to the Town Hall to:

Contact: Erik Greenfield, Deputy Clerk/Office Manager

See our website for email addresses

Mail: Dunn Town Hall, 4156 County Road B, McFarland, WI 53558

Phone: (608) 838-1081 ext. 3

Job Type: Full-time

Benefits:

- Dental insurance
- Flexible spending account
- Health insurance
- Paid time off
- Retirement plan

License/Certification:

- Driver's License (Required)
- CDL Commercial Driver's License (Required)

Shift availability:

- Day Shift (Preferred)
- Night Shift (Preferred)
- Overnight Shift (Preferred)

Work Location: In person