

Town of Dunn Road Right-of-Way Highway Excavation Permit

Please contact Dane County Highway for CTH MN, CTH AB, and CTH B. Contact the Wisconsin Department of Transportation for US HWY 51.

No wires or gaslines may be installed over a culvert. Lines and wires must go under or around the culvert.

When the Town has received a completed application and copies of ALL of the required items, they will consider the request for the right of way excavation permit.

Name of Applicant	
Company Name	
Address of Applicant	
Primary Contact Name	
Primary Contact Phone	
Primary Contact Email	
Subcontractor Company Name	
Primary Contact Name	
Subcontractor Phone	
Subcontractor Email	
Type of Utility	<input type="checkbox"/> Sewer <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Internet <input type="checkbox"/> Phone <input type="checkbox"/> Cable <input type="checkbox"/> Other
Plans Prepared By	
Applicant will furnish an inspector	<input type="checkbox"/> YES <input type="checkbox"/> NO
Type of crossing requested	<input type="checkbox"/> Tunnel <input type="checkbox"/> Bore <input type="checkbox"/> Open Cut <input type="checkbox"/> Jack
Project Description	
Start and End Dates	
<p>List of ALL Roads Affected</p> <p><i>For more than 10 roads affected, please attach separate list. Remember to include a map(s) of the work area.</i></p>	<ol style="list-style-type: none"> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____

REQUIREMENTS, please do not submit the application without providing documentation of items 1-4 below

1. **FEE:**

- **Fee of \$50.00** must be paid upon submission of this application at least 30 days prior to work.

2. **MAP AND ROAD LIST OF THE WORK AREA:**

- A map of the full work area and a list of ALL roads affected must be submitted.

3. **INSURANCE:**

- Certificate of Insurance in the amount of \$1,000,000.00.

4. **NOTIFICATION Town of Dunn Residents:** The applicant shall notify all residents adjacent to the road right-of-way at least 3 business days in advance of the work. Please send a digital copy of your notice to azacharias@townofdunnwi.gov Please provide company contact for residents if different than primary contact.

NOTIFICATION REQUIREMENTS, prior to work beginning

1. **Town of Dunn Residents:** The applicant shall notify all residents adjacent to the road right-of-way at least 3 business days in advance of the work. Please email azacharias@townofdunnwi.gov on date that residents have been notified.

2. **Town of Dunn:** The Town Highway Department shall be notified 3 business days prior to work beginning. To notify, please email azacharias@townofdunnwi.gov or call (608) 838-1081, ext 1. When a detour is necessary the Department must be notified by the contractor in advance of the work.

CONDITIONS

1. No right-of-way excavation or open cutting for crossing will be allowed where the pavement is too narrow to maintain one-way traffic at all times during the progress of the work unless it is convenient to close the road and detour traffic.
2. When one-way traffic or a detour is used, the contractor will provide all necessary and approved signs, flagmen and flares at night.
3. All disturbed areas including driveways, if affected, shall be returned to their preset condition or better, subject to the satisfaction of the Highway Department within 7 days from when the project is complete.
4. Whenever the pavement is opened, the spoils shall be hauled away and trench shall be backfilled with sand or gravel fill, compacted, and lifts no thicker than 12 inches. Pavement shall be replaced using 4 inches of hot mix asphalt.

I have read the above and agree to the requirements and conditions set forth:

Applicant Signature

Date

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY		
<input type="checkbox"/> Approved OR <input type="checkbox"/> Denied	Date Issued:	Permit Fee:
Permit Conditions:		
Payment Information:		
Town Highway Superintendent Signature:		
Is project in Sanitary District #3? <input type="checkbox"/> Yes <input type="checkbox"/> No *Date emailed to sanitary district		