

TOWN OF DUNN NEW HOME PERMIT APPLICATION

028/0610- _____ - _____ - _____
Building Permit Number:

GENERAL INFORMATION

Owner Name: _____ Phone Number: _____
 Construction Address: _____ Email: _____
 Mailing Address (if different): _____ City: _____ Zip: _____

PROJECT INFORMATION

Construction Site Address: _____
 Project Description: _____
 Total Square Feet of New Home: _____ Total Project Cost (labor & supplies): _____

INSPECTIONS

<p>New home permits require the following standard inspections:</p> <p><input checked="" type="checkbox"/> Footings <input checked="" type="checkbox"/> Foundation <input checked="" type="checkbox"/> Permanent Electric <input checked="" type="checkbox"/> Groundwork Plumbing <input checked="" type="checkbox"/> Vapor Barrier <input checked="" type="checkbox"/> Rough & Final Construction <input checked="" type="checkbox"/> Rough & Final HVAC <input checked="" type="checkbox"/> Rough & Final Electrical <input checked="" type="checkbox"/> Rough & Final Plumbing <input checked="" type="checkbox"/> Insulation <input checked="" type="checkbox"/> Occupancy</p>	<p>Check if you will require additional inspections for the following:</p> <p><input type="checkbox"/> Drain Tile <input type="checkbox"/> Temporary Electric <input type="checkbox"/> Deck <input type="checkbox"/> Underground Electric <input type="checkbox"/> In-Ground Pool (2 electrical) <input type="checkbox"/> Phased Construction: _____ phases Phased Description: _____ _____ _____</p>	<ul style="list-style-type: none"> • Only work disclosed on the submitted written plans is permitted. It is preferred that when possible, rough inspections and final inspections be grouped together. • For questions or to request, email Kelsey Shepperd at KShepperd@town.dunn.wi.us or call (608) 838-1081, ext 206. • All work must be ready for inspection prior to making inspection requests. • In your request please include: the address, the type of inspection(s) requested, your name, company if applicable, and a contact number. • Re-inspections require an additional fee of \$40.00 per additional inspection.
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CONTRACTOR INFORMATION

	Name	Credential #	Phone
G. Contractor			
HVAC			
Plumb.			
Elect.			
Mstr Elect.			

PERMIT INFORMATION, if applicable, write permit number(s) below

Driveway or County Access Permit	Shoreland Zoning Permit	Erosion Control Permit
Zoning Permit	Sanitary District Contact Date (Sewer)	State Sanitary Permit (Septic)

ADDITIONAL SUBMITTAL REQUIREMENTS

Town approved Driveway Permit or approved County Access Permit
 Copy of any applicable Dane County permits (Erosion Control, Shoreland Zoning, or Zoning)
 Copy of blueprints and site plan
 Permit or confirmation of approval for sanitary connection from applicable Sanitary District or State Sanitary Permit
 Copy of heat loss calculations (REScheck – 2009 IECC and REScheck – Wisconsin Uniform Dwelling Code 2009)
 DSPS Uniform Building Permit Application

Upon issuance of the building permit, the permit fee and bond must be paid in full and accompanied with a signed bond agreement.

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Wetland: <input type="checkbox"/> Yes <input type="checkbox"/> No	Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No	Shoreland: <input type="checkbox"/> Yes <input type="checkbox"/> No	2.3ac + <input type="checkbox"/> Yes <input type="checkbox"/> No
Land Use Approval:	Issued By:	Date Issued:	Permit Fee:
Sanitary District:	School District:	Payment Info:	
Notes:			

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CONTRACTOR CREDENTIAL REQUIREMENTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

1. The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
2. The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation apply. Call (608) 261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRES OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner/Applicant Signature: _____ Date: _____

BUILDING PERMIT AGREEMENT AND DISCLOSURE

I, (owner or applicant), state that to the best of my ability I have checked off the required inspections. I agree to notify the Building Inspector prior to enclosing construction and for each inspection required. I also understand there will be additional costs if my project is inspected in multiple phases or when rough and final inspections are not grouped together. I understand that additional inspections must be paid for prior to being completed by the Building Inspector. I understand re-inspections require an additional fee of \$40.00 per additional inspection and that all work to be inspected must be ready for inspection prior to making inspection requests.

I also agree to submit new written plans to the Building Department if my project changes and that failure to obtain a permit before commencing work will double the permit fees. I also agree to complete the described work in accordance with the plans filed and in compliance with applicable zoning, building, state, and sanitary ordinances, and codes. It is also agreed that failure to comply with the State Codes or Town Ordinances voids any and all permits issued to the undersigned.

Owner/Applicant Signature: _____ Date: _____

TOWN OF DUNN BOND AGREEMENT

028/0610- ____ - ____ - ____ - ____
Building Permit Number:

This bond is required for new homes or commercial construction. Bond funds will be deposited in an escrow account and will earn interest at the same rate as Town deposits. If the construction of the building is not completed prior to the expiration of the building permit, the bond will not be refunded and will be retained by the Town of Dunn.

Return of the Bond: Ninety (90) days after project completion and final building inspections, the Town will determine whether the bond and accrued interest will be returned. The bond amount and accrued interest will be returned if all of the following conditions have been met:

- a. The project has been completed within two (2) years from the issuance date of the building permit; and
- b. The project is in compliance with the requirements and/or conditions of the project as reference in the Town of Dunn Building Code Ordinance, Ordinance 13-1; and
- c. The project has not caused damage. If damage occurred, the damage must have been restored or repaired to its prior condition, or within a reasonable condition as determined by the Town Highway Superintendent;
- d. The road right-of-way area has not been altered in a manner that undermines drainage or road maintenance; and
- e. Adequate ground cover of at least 80% has been established in the road right-of-way area.

Homeowner Name:	
Address of Construction Site:	
Address of Homeowner:	
Builder Name:	
Builder Address:	

I certify I have read the above:

Owner/Applicant Print Name: _____ Date: _____

Owner/Applicant Signature: _____ Date: _____

OFFICE USE ONLY

Date Paid: _____

Receipt Number: _____

Bond Paid by Builder:

Bond Paid by Homeowner: