

# TOWN OF DUNN BUILDING PERMIT APPLICATION

028/0610- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_  
Building Permit Number:

## GENERAL INFORMATION

Owner Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Construction Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mailing Address (if different): \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

## PROJECT INFORMATION

### Proposed Use

Accessory Use       Agricultural/Farm       Commercial/Business       Residential

### Type of Improvement

Addition – Home/Garage     Deck       Garage - Detached     In-Ground Pool  
 Outbuilding/Shed       Remodel       Shingles       Siding  
 Permanent Electric       Temp. Electric     Electric Upgrade     Other: \_\_\_\_\_

Detailed Project Description: \_\_\_\_\_

Total sq. ft. of Addition/New Building: \_\_\_\_\_ Dane County Zoning Permit Number: \_\_\_\_\_

Total Project Cost (labor & supplies): \_\_\_\_\_ Shoreland Zoning Permit Number: \_\_\_\_\_

- For new buildings, decks, additions, or projects that change the current footprint of any structures, Dane County Zoning has been contacted.  Yes  No  N/A
- For remodeling projects, the DNR (262-574-2118) has been contacted for remediation of hazardous materials.  Yes  No  N/A
- For work occurring in the shoreland zoning area or for projects disturbing one or more acres of soil, Dane County Land and Water Resources (608-224-3735) has been contacted for erosion control and/or shoreland stabilization.  Yes  No  N/A
- If adding a bedroom or bathroom and on septic, Dane County Public Health (608-266-4821) has been contacted.  Yes  No  N/A

## CONTRACTOR INFORMATION

	Company and Contractor Name	Credential #	Phone/Email
<b>G. Contractor</b>			
<b>HVAC</b>			
<b>Plumb.</b>			
<b>Elect.</b>			
<b>Mstr Elect.</b>			

## CONTRACTOR CREDENTIAL REQUIREMENTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

## CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

1. The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
2. The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

## CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation apply. Call (608) 261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

## ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRES OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INSPECTIONS**

It is preferred that when possible, rough inspections and final inspections be grouped together. To request inspections or if you have questions, please email Kelsey Shepperd at *KShepperd@town.dunn.wi.us* or call (608) 838-1081, ext 206. Office hours are 8AM to 4PM, Monday - Friday. In your request please include: the address, the type of inspection(s) requested, your name, company if applicable, and a call back number.

<b>Check for inspections:</b>	<b>Selection of an inspection does not permit all work listed in the examples. Only work disclosed on the submitted written plans is permitted. Examples of types of work that would require an inspection:</b>
<input type="checkbox"/> Footings	All additions and structures with footings or replacement of footings.
<input type="checkbox"/> Foundation	All structures with foundation or work involving repair of foundation.
<input type="checkbox"/> Vapor Barrier	For newly poured concrete structures with plastic lining.
<input type="checkbox"/> Drain Tile	Structures with drain tile installations.
<input type="checkbox"/> Temporary Electric	Temporary electric service connection.
<input type="checkbox"/> Permanent Electric	For service connections, reconnections, and all service upgrades. Please select and write-in: <input type="checkbox"/> Reconnection/Rewire <input type="checkbox"/> Underground <input type="checkbox"/> 1-Phase Service    Total Amps: _____ <input type="checkbox"/> New Service <input type="checkbox"/> Overhead <input type="checkbox"/> 3-Phase Service    Total Volts: _____
<input type="checkbox"/> Groundwork Plumbing	All underground pipes, well, sewer, or septic connections.
<input type="checkbox"/> Underground Electric	All underground electric work.
<input type="checkbox"/> Rough Construction	Demolition of walls or supports, any moved or added walls or supports, changed opening sizes for any doors or windows, any framing replacements including replacing wood under roofs and floors.
<input type="checkbox"/> Rough Electrical	Moving or adding any switches, receptacles, lights, fans, outlets, or wiring, wiring or any device including outdoor hot tubs.
<input type="checkbox"/> Rough HVAC	Any new or moved heating or ventilation ducts, inlets, or outlets.
<input type="checkbox"/> Rough Plumbing	Moving or adding fixtures, piping to new location, new or moved gas pipe or hook-ups.
<input type="checkbox"/> Final Construction	All construction that is being finished (covered).
<input type="checkbox"/> Final Electrical	All new or moved electrical in finished areas.
<input type="checkbox"/> Final HVAC	All new or moved HVAC in finished areas.
<input type="checkbox"/> Final Plumbing	All new or moved plumbing in finished areas.
<input type="checkbox"/> Insulation	Newly insulated areas. Not required for adding insulation to existing.
<input type="checkbox"/> Deck	Required for all decks. Footings must be 48" deep.
<input type="checkbox"/> In-Ground Pool	A minimum of two electrical inspections is required for all in-ground swimming pools.
<input type="checkbox"/> Phased Construction	If the project will be inspected in phases. There is a charge for phased/additional inspections. Description: _____

**BUILDING PERMIT DISCLOSURE AND AGREEMENT**

I, (owner or applicant), state that to the best of my ability I have checked off the required inspections. I agree to notify the Building Inspector prior to enclosing construction and for each inspection required. I also understand there will be additional costs if my project is inspected in multiple phases or when rough and final inspections are not grouped together. I understand that additional inspections must be paid for prior to being completed by the Building Inspector. I understand re-inspections require an additional fee of \$40.00 per additional inspection and that all work to be inspected must be ready for inspection prior to making inspection requests.

I also agree to submit new written plans to the Building Department if my project changes and that failure to obtain a permit before commencing work will double the permit fees. I also agree to complete the described work in accordance with the plans filed and in compliance with applicable zoning, building, state, and sanitary ordinances and codes. It is also agreed that failure to comply with the State Codes or Town Ordinances voids any and all permits issued to the undersigned.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY**

Wetland: <input type="checkbox"/> Yes <input type="checkbox"/> No	Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No	Shoreland: <input type="checkbox"/> Yes <input type="checkbox"/> No	2.3ac + <input type="checkbox"/> Yes <input type="checkbox"/> No
Land Use Approval:	Issued By:	Date Issued:	Permit Fee:
Sanitary District:	School District:	Payment Info:	
Notes:			