

# Regular Short-Term Rental Permit Application

0610-  
Permit Number:

**THIS APPLICATION IS FOR:**     New/Initial Application     Renewal of Permit # \_\_\_\_\_

This type of permit allows STR's to advertise/operate for 180-consecutive days in a 365-day period with a 7-day minimum stay requirement. Lodging marketplace calendars must block renters from making reservations that are not compliant with the minimum duration of stay requirements. Lodging marketplace calendars must block renters from making reservations outside of the allowable 180-day consecutive period. Operators must ensure that lodging marketplaces disable any dynamic scheduling that fills gaps in the rental calendar with stays that do not meet the 7-day minimum.

**PROPERTY INFORMATION**

Property Address		Minimum # of Consecutive Nights for STR	6 nights/7 days
1 <sup>st</sup> day of STR operation in 180-day permit period		# of Bedrooms for STR	
# of Parking Spaces on Property for Renter Use		Max Occupancy (2/bedroom)	

**PROPERTY OWNER INFORMATION** (Names of all officers of corporation, partnership, LLC, organization, trust)

<b>Owner (1) Name</b>	
Mailing Address	
Telephone	
E-Mail	
<b>Owner (2) Name</b>	
Mailing Address	
Telephone	
E-Mail	
<b>Owner (3) Name</b>	
Mailing Address	
Telephone	
E-Mail	

**OPERATOR INFORMATION** (Must be a person and not an organization)

<b>Operator Name</b>	
Primary Residence Address	
Mailing Address	
Telephone	
E-Mail	

**LIST ALL AD PLATFORMS**

REQUIREMENTS		Initials
STR permit number, minimum duration of stay, maximum occupancy limit, and number of designated parking spaces must appear in all advertisements and listings.		
The STR permit is non-transferable and does not authorize any person, other than the person named therein, to operate a short-term rental home in the residential dwelling.		
A quarterly report, which lists the dates of stay, number of guests for each stay, and a listing of all websites and places where the operator has advertised the short-term rental is required by February 1, May 1, August 1, and November 1 for the preceding calendar quarter.		
SUBMITTAL REQUIREMENTS		
<input type="checkbox"/> STR application and permit fee paid in full <input type="checkbox"/> Site plan indicating parking spaces for renter use		
CERTIFICATION OF OPERATOR		
<p>I certify that all information provided on this application is true and accurate. I understand that failure to comply with any applicable provisions of Ordinance 11-24, including providing false information on a permit application, is grounds for revocation of my permit, and other enforcement measures. I have reviewed the Town of Dunn Ordinance 11-24 and I will operate in compliance with the Short-Term Rental regulations in the Town of Dunn. I understand the submission of the application by the Town does not constitute the issuance of a permit and that a valid short-term rental permit must be issued before the property can be offered, advertised, or rented.</p>		
Signature		
Printed Name		
Date		

FOR OFFICE USE ONLY	
Permit Application:	<input type="checkbox"/> Denied <input type="checkbox"/> Approved
Permit Conditions:	
180-Day STR Period:	
Payment Information:	
Staff Signature:	Date: