

Regular Short-Term Rental Permit Application

0610-
Permit Number: _____

THIS APPLICATION IS FOR: New/Initial Application Renewal of Permit # _____

This type of permit allows STR's with to advertise/operate for 180-consecutive days in a 365-day period with a 7-day minimum stay requirement.

PROPERTY INFORMATION

Property Address		Minimum # of Consecutive Nights for STR	6 nights/7 days
1 st day of STR operation in 180-day permit period		# of Bedrooms for STR	
# of Parking Spaces on Property for Renter Use		Max Occupancy (2/bedroom)	

PROPERTY OWNER INFORMATION (Names of all officers of corporation, partnership, LLC, organization, trust)

Owner (1) Name	
Mailing Address	
Telephone	
E-Mail	
Owner (2) Name	
Mailing Address	
Telephone	
E-Mail	
Owner (3) Name	
Mailing Address	
Telephone	
E-Mail	

OPERATOR INFORMATION (Host name on advertising, must be a person and not an organization)

Operator Name	
Primary Residence Address	
Mailing Address	
Telephone	
E-Mail	

LIST ALL AD PLATFORMS

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REQUIREMENTS		Initials
STR permit number, minimum duration of stay, maximum occupancy limit, and number of designated parking spaces must appear in all advertisements and listings.		
The STR permit is non-transferable and does not authorize any person, other than the person named therein, to operate a short-term rental home in the residential dwelling.		
A quarterly report, which lists the dates of stay, number of guests for each stay, and a listing of all websites and places where the operator has advertised the short-term rental is required by February 1, May 1, August 1, and November 1 for the preceding calendar quarter.		
SUBMITTAL REQUIREMENTS		
<input type="checkbox"/> STR application and permit fee paid in full <input type="checkbox"/> Site plan indicating parking spaces for renter use		
CERTIFICATION OF OPERATOR		
<p>I certify that all information provided on this application is true and accurate. I understand that failure to comply with any applicable provisions of Ordinance 11-24, including providing false information on a permit application, is grounds for revocation of my permit, and other enforcement measures. I have reviewed the Town of Dunn Ordinance 11-24 and I will operate in compliance with the Short-Term Rental regulations in the Town of Dunn. I understand the submission of the application by the Town does not constitute the issuance of a permit and that a valid short-term rental permit must be issued before the property can be offered, advertised, or rented.</p>		
Signature		
Printed Name		
Date		

FOR OFFICE USE ONLY	
Permit Application:	<input type="checkbox"/> Denied <input type="checkbox"/> Approved
Permit Conditions:	
180-Day STR Period:	
Payment Information:	
Staff Signature:	Date:

